

HEALTH & MEDICAL SERVICES COMMITTEE

September 20, 2011

Present:

Lawrence Andrews, Chairman
Clerk Reginald Crowley
Robin Andrews
Raymond Staats
Kevin McDonald

Absent:

Edward Cross, notified

Also Present:

Becky Vinchiarello, Dep.
Alice Engel
Michael Cole
Arthur Proper
Ronald Caponera
Joseph Ambrose

Press: 1

Chairman Andrews called the meeting to order at 4:11P.M.

The committee meeting took place at the Pine Haven Nursing Home.

Chairman Andrews announced that the Health Care Consortium would like to meet with the Committee.

Health Department – A. Engel

Request to move into EXECUTIVE SESSION at 4:11 P.M. by R. Andrews, seconded by R. Crowley, motion carried.

REASON: To Discuss Personnel

Motion to return to REGULAR SESSION at 4:20 P.M. by R. Crowley, seconded by R. Andrews, motion carried.

Resolution Request: Fill the vacant position of Environmental Health Director.

The position has been vacant since December 2008. The CCDOH Engineer has been acting Director since that time. The workload as Director requires full time attention. This request went before the Budget and Salary Review Committee last month. They requested that it be held until the first of the year. Motion to hold by R. Staats, seconded by K. McDonald, motion carried. R. Andrews voted NO on the motion to hold.

Resolution Request: Fill the vacant position of Senior Clerk.

A vacancy exists in the budgeted Senior Clerk position in the Health Department due to resignation. Said position is crucial to the operation of the Public Health clinic and Communicable Disease Control office. They are seeking authorization to fill the position of Senior Clerk, Grade 11, base salary \$33,607 in A04010001000. K. McDonald questioned if they could get by with a Clerk rather than a Senior Clerk. R. Staats said he would like to hold off on filling this position until after the budget process. Motion to defer this request to Budget and Salary Review Committee by R. Crowley, seconded by R. Staats, motion carried. This will come back to the Home Committee after it goes to Budget and Salary for their recommendation.

Resolution Request: Authorization to extend the temporary appointment of Special Projects Coordinator. The Columbia County Department of Health has facilitated a community health improvement process using the MAPP model (Mobilizing for Action through Planning and Partnerships) and the next (and last) step is to develop a community health improvement plan and this is a step towards local Health Department accreditation. They are seeing authorization to extend the temporary position of Special Projects Coordinator in A04010001000 for a period of 3 months beginning August 29, 2011 and ending November 28, 2011 at the rate of \$30 per hour, additional funds to be received from the HEAL9 grant. N. Winch does have the funds available for this request. Motion to approve by R. Crowley, seconded by K. McDonald, motion carried. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

Conference Objective Request: NYS Conference of Environmental Health Topics and Regulatory Updates. October 26, 2011 in Vernon, NY. Total cost is \$114.00 with one person attending. Motion to approved by R. Crowley, seconded by R. Andrews, motion carried.

Mental Health/ Behavioral Services - M. Cole

Resolution Request – To open a Hudson City School District- Junior/Senior High School OMH Clinic Satellite Office. M. Cole still needs to get a request form to the State at this time. He is waiting on permission from the Board of Education. They believe more kids in need of services will seek services if they are located in the school. They will also be better able to engage parents. A handout of a draft budget was given to the Committee. Motion to approve by R. Staats, seconded by K. McDonald, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

Resolution Request - Authorization to fill a vacant budgeted (grant funded) Dual Recovery Coordinator position. This position is fully funded by the State. Motion to approve by R. Crowley, seconded by R. Staats, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

Resolution Request - Authorization to hire a consultant to create a business plan of the Friends of the New Leaf, Inc. It was explained that this is a private not for profit business born out of the Department of Human Services. It is peer run and consumer driven. The County shares their State funding with them. This funding will be gone in three years. He needs a consultant to assist with a viable business plan in order to keep this funding or make them self sufficient. The cost of the consultant would be covered with Federal Salary Share money. The Committee questioned if this would result in assisting a program that would eventually end no matter how much assistance they were able to give. They also questioned if it would set a precedent for other agencies that will be losing funding in this hard economic time. M. Cole explained that while this business is not medically necessary it is critical to the wellbeing of these individuals. There is a contract we renew annually. R. Staats made a motion to table this until they have received more information, seconded by R. Crowley, motion carried.

MH Clinic Satellite Updates:

Hudson Junior-Senior High School- Being presented to BOE this month.

Valatie Behavioral Health Center - Awaiting decision of Town of Kinderhook regarding leasing of Martin Glynn School.

Grant applications:

NYS OMH Early Recognition RFP – response due 10/19/11

NYS DOH Medicaid Health Home RFP- response due 10/05/11

Pine Haven – A. Proper

Census Statistics: Percentage of Occupancy was at 98% for the month of August. YTD: 95%. There were eleven admissions to Pine Haven during the month of August 2011, and ten discharges from the facility. There were 309 Medicaid pending days. This number is much less than it was at this time last year.

Overtime Cost: Percentage of overall payroll hours and cost of overtimes was up compared to 2010's Payrolls #18 and 19. Cost of overall payroll is down from 2011 Payrolls #16 and 17. Per diem CNAs and LPNs have been hired to help control overtime hours associated with the large numbers out on Workman's Compensation and FMLA. Their orientation should be complete within the next two weeks. Discussion ensued on orientation schedules. A. Proper is currently looking into Nurses training being done by Pine Haven. They request that he put together a cost benefit analysis regarding this.

Resolution Request: Authorization to fill the approved vacant budgeted positions of:

(5) Food Service Helpers per diem GR10B at an hourly rate of \$13.1057. This will help with overtime numbers and extra benefits.

(1) Registered Profession Nurse 1 (RPN I), full-time, GR17 at a starting salary of \$51,933.00.

(2) Nurse Aide II (CNA), FT GR10C at a starting salary of \$27,911.00.

(1) Nurse Aide II (CNA), PT GR10C at an hourly rate of \$13.4187.00. Motion to approve by R. Andrews with the Food Service helpers request being amended to read “not to exceed budgeted FTEs in the position”, seconded by R. Crowley, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

2 Request – Authorization for the Administrator to purchase Hoyer Lift at the cost of \$6,790.00 This will be used to replace an existing lift that cannot be repaired. Motion to approve by R. Crowley, seconded by L. Andrews, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

C.O.N Update – A meeting was held on September 2nd with Don Evans regarding their Certificate of Need application. Capital costs are covered under the caps, but there is a concern regarding operational costs. Pine Haven would face a loss if there was discontinuation of IGT money which may be an obstacle for CON approval. IGT funding has been approved through 2013. They are unable to predict what future reimbursement will be since there will be a new methodology at the beginning of next year. They need to show that operations are sustainable in order to get the CON approved. R. Caponera gave a recap of the of the cost report. At this point he has given Don the Gasb45 report.

Future Use of the Existing Pine Haven Building – Reverend Young has invited them to come and see his program in Albany so they can have a better idea of the services he provides. The Committee said that they should go. They will plan something in a month or two.

With no further business there was a motion to adjourn at 5:25 P.M. by R. Staats, seconded by R. Andrews, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

Robin Andrews

Edward Cross

Kevin McDonald

Reginald Crowley

Raymond Staats