

**BUDGET AND SALARY REVIEW COMMITTEE**  
**November 30, 2009**

**Present:**  
**Arthur Baer, Chairman**  
**Roy Brown**  
**Philip Williams**

**Absent:**  
**Elizabeth Young, notified**  
**Douglas McGivney, notified**

**Also Present:**  
**Gail DiCosmo, Clerk**  
**Alberta Cox- Deputy Clerk**  
**Kenneth Wilber**  
**John Rutkey**  
**Catherine Hogencamp**  
**Paul Mossman**  
**Kary Jablonka**  
**Nancy Winch**  
**Bernard Kelleher**  
**David Robinson**  
**Michael Benvenuto**  
**Megan Mercy**  
**Alice Engel**  
**PRESS: 0**

**Chairman Baer called the meeting to order at 10:39 AM.**

**Human Resources: J. Rutkey & C. Hogencamp**

**Resolution Request:** Authorization to allow the Human Resources Director to Transfer Budgeted Funds from .4 Account to a .2 Accounts in order to purchase necessary Office Furniture in the total amount of \$3,700.00, motion by P. Williams, seconded by R. Brown, carried. **Refer to Finance.**

**Resolution Request:** Authorization to allow the Civil Service Administrator to Transfer Budgeted Funds from in .4 Account to a .2 Account in order to purchase necessary Office Furniture in the total amount of \$2,450.00, motion by P. Williams, seconded by R. Brown, carried. **Refer to Finance.**

**Probation: M. Benvenuto**

Authorization to abolish the vacant budgeted position of Senior Probation Officer, GR 17, 2010 Grade Rate of \$51,933.00 and authorization to create and fill a GR 16, Probation Officer position, 2010 salary of \$48,881.00 and the filling would not occur until January 1, 2010, after discussion the position of Probation Officer, GR 16, salary 48,881.00 was approved, but cannot be filled for 90 days in which it will be reviewed again, motion by R. Brown, seconded by P. Williams, carried.

**Solid Waste: Jolene Race & David Robinson**

**Resolution Request:** Authorization to fill the position of Motor Equipment Operator I, Grade 11C, Step 1 salary of \$30,515.00, discussion was to either run up overtime or to have 90 day temporary positions; this is to be discussed with D. Robinson & J. Race as to the best solution.

**Resolution Request:** Authorization to create and fill the position of Account Clerk, GR 10B, 2010 Step 1, starting salary of \$27,260.00 and to abolish the title of Planner II, GR 14, due to retirement, motion by P. Williams, seconded by R. Brown, carried. **Refer to Finance.**

**Highway: B. Kelleher:**

**Resolution Request:** Authorization to create and fill One (1) temporary position of Road Foreman for a three (3) month period beginning December 14, 2009 thru March 12, 2010 at the 2009 Grade 14C rate of \$43,749.00 and increasing to the 2010 Grade 14C of \$45,061.00 on January 1, 2010, motion by R. Brown, seconded by P. Williams, carried. **Refer to Finance.**

**OFA: K. Jablonka**

**Resolution Request:** Authorization to fill One (1) Case Manager for the Elderly position, GR 15, Step 1 salary of \$37,814.00, motion by R. Brown, seconded by P. Williams, carried. **Refer to Finance.**

Authorization was given to extend the Temporary Data Base Clerk position

J. Rutkey will discuss with K. Jablonka on the request of two(2) temporary laborer positions, if the funds are available, then a resolution will be brought forward.

**Health Department: N. Winch**

**Resolution Request:** Authorization to promote Phyliss Higgins, RN to a RPN 1 this change of title would result in a salary increase of \$750.00 annually, motion by R. Brown, seconded by P. Williams, motion carried. **Refer to Finance.**

**Resolution Request:** Authorization to Transfer funds from .4 to .1 in the amount of \$18,000.00, motion by R. Brown, seconded by P. Williams, motion carried. **Refer to Finance.**

**Resolution Request:** Authorization to Fill a vacant budgeted position of Program Coordinator, effective December 10, 2009. Motion by R. Brown, seconded by P. Williams, motion carried. **Refer to Finance.**

**Department of Social Services: P. Mossman & Megan Mercy:**

**Resolution Request:** Authorization to fill (1) vacant budgeted position of Account Clerk, GR10B 2009 Step 1 salary \$26,466.00, effective December 10, 2009. Motion by R. Brown seconded by P. Williams, motion carried. Refer to Finance.

**Resolution Request:** Authorization to fill one (1) Case worker FP15, 2009 Step 1 salary \$37,814.00. motion by R. Brown, seconded by P. Williams. Motion carried. **Refer to Finance.**

Request to fill one (1) Child Support Specialist, GR12, 2009 Step 1 Salary \$30,253. Motion .by R. Brown seconded by P. Williams, motion carried. Refer to Finance,

**Resolution Request:** Authorization to fill (1) vacant budgeted position of Legal Typist GR11B 2009 Step 1 salary \$28,991.00. Motion by R. Brown, seconded by P. Williams, motion carried. **Refer to Finance.**

**District Attorney: B. Cozzolino**

**Resolution Request:** Authorization to fill the vacant budgeted position of one (1) full time Assistant District Attorney at an annual salary of \$66,042.00 waiving the 15% reduction and six-month waiting period for medical benefits. Motion by R. Brown, seconded by P. Williams motion carried. **Refer to Finance.**

**Treasurer: K. Wilber**

Stated that in he is working with J. Rutkey on a Request to Create and Fill and to abolish a position in the Treasurer's office.

**With no further business a motion to adjourn at 1:20 PM, by R. Brown, seconded by P. Williams, motion carried.**