

HEALTH & MEDICAL SERVICES COMMITTEE

July 19, 2011

Present:

Robin Andrews, Dep. Chairwomen
Kevin McDonald
Edward Cross
Reginald Crowley

Absent:

Lawrence Andrews, Chairman,
notified
Raymond Staats, notified

Also Present:

Becky Vinchiarello, Dep. Clerk
Alice Engel
Michael Cole
Arthur Proper
Rosemarie Ansel

Press: 1

Public: 4

Deputy Chairwoman R. Andrews called the meeting to order at 4:03 P.M.

Health Department – A. Engel

Conference Objective Form: ICD-9 CM Coding Update Webinar

Marguerite Folz and Sue Decker will participate in this on-site webinar on September 15, 2011. The fee is per line so multiple employees can participate - \$139.00. This Home Care Association hosted webinar will cover diagnosis coding changes that take effect October 1, 2011. How cases/claims are coded by staff directly impacts the amount of reimbursement (Medicare). Motion to approve by R. Crowley, seconded by K. McDonald, motion carried.

A. Engel then said she would like to share her thoughts and thoughts of other Health Department employees on the pending County Manager position for the County. The Committee directed her to attend a Chairman's staff meeting or to speak to the Supervisors directly. Thoughts, concerns and opinions regarding this could more appropriately be addressed at these meetings.

Deputy Chairwomen R. Andrews then announced to the Committee that the draft of the CHHA report has come back from McCarthy & Conlon, LLP. The Budget and Salary Review Committee has looked at it and recommended changes to amend the report to add information presented regarding the Maternal Child Health piece of the CHHA. She explained that they would like the Health/Medical Services committee to make a motion for the report to be sent to Venesky and Company (A full service provider of accounting, auditing, and consulting services to NYS governments) for review. Deputy Chairwomen R. Andrews then made the motion. The members of the Committee would not second the motion. K. McDonald and R. Crowley questioned why the draft report did not come to the home committee first. Deputy Chairwomen R. Andrews explained that there was still time for the home committee to review it after Venesky and Company review it. They replied that they would not second the motion without first seeing the draft report.

Pine Haven – A. Proper

Census Statistics: Percentage of Occupancy was at 95% for the month of June. YTD: 95%. There were seventeen admissions to Pine Haven during the month of June 2011, as well as seventeen discharges from the facility. There were 335 Medicaid pending days.

Overtime Cost: Percentage of payroll hours and cost of overtime was up compared to 2010's payroll number 13 and 14. The total cost of payroll was down by \$19,615.00. The highest costs are associated with the CNAs. They have filled five per diem CNA positions which will help reduce overtime.

Resolution Request: Authorization to fill the approved vacant budgeted positions of:

(1) Licensed Practical Nurse (LPN), part time, GR 15 at an hourly rate of \$22.0298.

(2) Nurse Aide II (CNA), full-time, GR 10C at a starting salary of 27,911.00.

(2) Nurse Aide II (CNA), part time, GR 10C at an hourly rate of \$13.4187.

Motion to approve by K. McDonald, seconded by R. Crowley, motion carried. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

.2 Request – Authorization for the Administrator to purchase a low bed at a cost of \$1,025.00. It is more cost effective to purchase the bed than it would be to pay a rental fee. Motion to approve by R. Crowley, seconded by E. Cross, motion approved.

.2 Request – Authorization for a new hot water booster to be purchased at a cost of \$1,554.00 for the dishwasher in order to maintain appropriate water temperatures. A. Proper explained to the committee that he had already made this purchase as it was needed. Motion to approve by R. Crowley, seconded by K. McDonald, motion carried.

C.O.N. Update – Krista Taskey came to Pine Haven on June 29th to evaluate their moveable equipment. She will be putting together a furniture and equipment list so they can estimate what it would cost to furnish the new building. A. Proper received a draft of their 2010 financial statement which, when finalized, will go to Don Evans of KPMG. When these items are completed they will be able to submit the CON.

The committee discussed holding the Health/Mental Health committee meeting at the Pine Haven facility next month if the financial report was ready to be presented.

Future Use of Existing Pine Haven Building Update – There will be a meeting held at Pine Haven on August 1st at 9:00a.m with Congressman Chris Gibson and Reverend Peter Young to discuss the possibility of a Veteran’s Care Center when Pine Haven vacates to the new building. Chelsea Nichols who is currently studying interior design at New York Interior Design College in New York City has volunteered her time to do preliminary drawings to illustrate possible renovations. It was announced that the Supervisors were welcome to join this meeting.

R. Crowley then announced that while attending Philmont’s Community Day at Pine Haven he took notice that the parking lot was dangerously dark. He would like to see spotlights installed on the corners of the building to make it safer for staff and visitors arriving and leaving the facility. This could end up to be a huge liability for the County if not addressed. It was explained that proposals had been put together to address this but were very expensive. The committee said spotlights would be a good alternative for the short term. A. Proper will look into this.

Mental Health – M. Cole

Resolution Request- Authorization to amend Resolution 155-2011 to correct a typo to include opening the position in question to include Psychiatric Social Worker *or* Sr. PSWA.

Motion to approve by R. Crowley, seconded by Deputy Chairwomen R. Andrews, motion carried.

Refer to Finance.

Resolution Request – Authorization to amend resolution 154-2011 to include opening the position in question to include Psychiatric Social Worker *or* Sr. PSWA. It was explained that the Department needs more flexibility in this position. This resolution request had made mention of an employee’s name and the Committee made the motion to amend the request to remove the name from the resolution. Motion to approve the amended request by R. Crowley, seconded by K. McDonald, motion carried. **Refer to Finance.**

Resolution Request – Authorization to appoint Colleen Morgan to a vacant Psychiatric Nurse Practitioner Position pursuant to resolution number 105-2011. The request was amended to remove the reference of .1 and to make the effective date August 10th 2011 pending Full Board approval. Motion to approve with amendment by R. Crowley seconded by E. Cross, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

M. Cole then explained to the committee that he had filled out a Departmental Employee Request (30 day emergency fill) to appoint John Lyons to a Sr. PSWA position effective 7/01/11. This 30 day emergency hire may run out before the next Full Board comes to pass the resolution needed for this employee. The committee advised M. Cole to submit another 30 day emergency hire request. R. Crowley also made a motion to extend the Emergency Request to no later than August 15, 2011, seconded by K. McDonald, motion carried.

Conference Objective Form: Anger Control Made Easy, 8/3/11 - Albany, NY. Two employees attending at a total cost not to exceed \$400.00.

Conference Objective Form: ADHD-The Processing Disorders, Albany, NY - 8/10/11. Two employees attending at a cost not to exceed \$400.00.

Conference Objective Form: Personality Disorders: The Challenge of the Hidden Agenda, Albany, NY - 8/25/11. One employee attending at a cost not to exceed \$200.00. Motion to approve all three conferences by R. Crowley, seconded by K. McDonald, motion carried.

FYI- Pending Issues Impacting the Committee:

Satellite Updates:

JL Edwards School Location - OMH Satellite approval has been obtained. Approval of the revised MOU is pending the 7/18 BOE meeting. They are hoping to provide services at this location by the time the school year begins.

Valatie Location- They are currently awaiting the decision of the Town of Kinderhook regarding leasing the Martin Glynn School. There is a meeting tonight with the BOE regarding this.

Grant applications:

MHANYS- Suicide Prevention- award announcement delayed.

Supervision and Treatment Services for Juveniles Program- submitted with DSS and Probation 6/30/11.

There will be a Department of Human Services Overview Presentation for the Health /Medical Services Committee members -

Scheduled for Wednesday, August 31, 2011 - 2:00 – 4:00 2nd floor conference room of 325 Columbia Street . Final notification by email will be sent.

R. Crowley said he would like to sit down with the employees as well and he asked M. Cole let the staff know they will be there to discuss questions and concerns.

Request to move into EXECUTIVE SESSION at 4:54P.M. by R. Crowley, seconded by K. McDonald, motion carried.

REASON: To Discuss personnel

Motion to return to REGULAR SESSION at 5:09 P.M. by R. Crowley, seconded by K. McDonald, motion carried.

With no further business there was a motion to adjourn at 5:09 P.M. by R. Crowley, seconded by K. McDonald, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

Robin Andrews

Edward Cross

Kevin McDonald

Reginald Crowley

Raymond Staats