

**PINE HAVEN COMMITTEE**  
**March 1, 2010**

**PRESENT:**

Lawrence Andrews, Chairman  
Valerie Bertram  
Robin Andrews  
Lynda Scheer  
John Musall  
Bart Delaney, Jr.  
Margaret Robertson  
Patrick Grattan

**ABSENT:**

Raymond Staats, notified  
Edward Cross

**ALSO PRESENT:**

Gail DiCosmo, Clerk  
Arthur Proper  
Terry Robinson  
Ronald Caponera

**PRESS: 1**

Chairman Andrews called the meeting to order at 6:02 PM.

Census update was given and briefly discussed and now stands at 91% occupancy.

Overtime Costs: Overtime for Payrolls 26 and 27 were less than last year's totals. There has been a high reliance on per diem staffing. We will be creating additional part-time positions in nursing which gives better flexibility in staffing to reduce overtime and will be a cost savings to the County.

Resolution Request: Authorization to fill the approved vacant budgeted position of Assistant Director of Nurses (RN) , full time, FP19, at a starting salary of \$58,046.00, motion by J. Musall, seconded by M. Robertson, carried. Refer to Budget & Salary Review Committee.

Resolution Request: Amending Resolution No. 68-2010 on the Renewal of the Medical Malpractice Insurance from the Kleeber Agency in the base amount of \$78,456.00 and the additional amount of \$2,743.00 for the \$0 retention option for a total cost of renewal is \$81,197.90, this figure is rounded to the nearest dollar, that's why the small difference to the actual amount billed, motion by L. Scheer, seconded by P. Grattan, carried.

.2 Purchases:

12 Bedside safety mats at a total cost of \$1,600.00; motion by R. Andrews, seconded by V. Bertram, carried.

Replace Voice Mail System at a total cost of \$2,709.00 motion L. Scheer, seconded by P. Grattan, carried.

CON Update (Certificate of Need): Continuing to move forward regarding the CON process and financing options. Also met with the Pike Co. who is a construction management firm. They provided us with a sample RFP for an architect which will be needed to complete the CON., D. Robinson will be completing the RFP.

2009 Financial Review: Distributed to committee members with review. This was just a draft and will be revised.

Mission Statement:

Adm. Proper mentioned to the committee the idea of the mission statement for Pine Haven, which was brought up last month. Chairman Andrews asked the committee for comments or ideas, and stated to think about it for next month's meeting.

With no further business a motion to adjourn at 6:40 PM by J. Musall, seconded by V. Bertram, motion carried.